

Windmill Associates

PO Box# 48
Cazenovia, NY 13035

Investigative Report Authorization

There is a mandatory \$20 nonrefundable fee for making an application. This fee is **NOT** applied toward your rent. This fee covers the cost of processing the application. If you are rejected as a tenant you **will NOT** receive a refund.

Has either person named below ever been convicted of a felony or misdemeanor?

Yes No If yes please explain.

If you have ever been convicted of a felony, we will reject your application. If you have been convicted of a misdemeanor involving dishonesty or violence within the past five years, we will reject your application.

Desired Apt :

Desired Move in Date

1st Applicant		2nd Applicant
	First and Last Name	
	Social Security #	
	Date of Birth	
	Street Address City, State Zip	
	Prior (if less than 2 years) Street Address City, State Zip	

I (we) certify that the name, social security number, and address(es) given are true and correct to the best of my (our) knowledge. I (we) also certify that the information on the reverse side of this page under **Application for rental at Windmill Courts** is true and factual. You are hereby authorized to make any investigation of my (our) personal and financial history and to review a credit report through any consumer credit agency.

I (we) hereby authorize the release of all information, including criminal, credit, employment, salary, and rental information to Windmill Associates.

SIGNATURE(S):

APPLICANT : _____ DATE: _____

2ND APPLICANT : _____ DATE: _____

Application for Rental at Windmill Courts

We are an equal opportunity housing provider. We fully comply with the federal Fair Housing Act. We do not discriminate against any person because of race, color, religion, sex, handicap, familial status, or national origin. We also comply with all state and local fair housing laws.

Applicant #1		Applicant #2
	Contact Information	
	Home Phone	
	Work Phone	
	Cell Phone	
	Email address	
	Sources of Income	
	Employer	
	Position	
	Additional Info	
Income Hour day Wk Mo Year	Income : Hour/day/wk mo/year	Income Hour Day Wk Mo Year
	Prior employment info if less than 2 years	
	Rental Information	
	Landlord	
	Landlord's Phone #	
	Current Rent	
	Dates of Occupancy	
	Prior Landlords name & phone if less than 2 yrs	
	Additional Information	
Dog Cat	Pets: breeds/age/kind	Breed Age
	Auto/ Make & year	

If you are not using Adobe Acrobat Reader then Print this pdf and email it to ond@windmillcourts.com

Apartment Availability policy. An apartment is considered available when a departing tenant notifies us that they will be leaving on a specific date. If the tenant does not in fact leave on that date we can not be held responsible for this hold over.

Application process: We will determine whether, from your responses to the application questions, you qualify for the apartment your are applying for. If you do not, we will reject your application. If you meet the initial qualification for rental then we will check your credit report, criminal history and employment and rental references to confirm that they meet our rental criteria. If you meet our criteria, we will approve your application. We will rent available apartments to applicants in the order that the applications are approved.

References: You must have satisfactory rental references for the last two years.

Credit history: Your credit record must currently be satisfactory. If your credit history shows any current late payments, collections or bankruptcy we will reject your application.

Pets : Certain ages and breeds are not acceptable.. You may only have a pet at Windmill Courts if you have received prior approval from Jon Davidson. You must sign and abide by the Pet Agreement Form.
